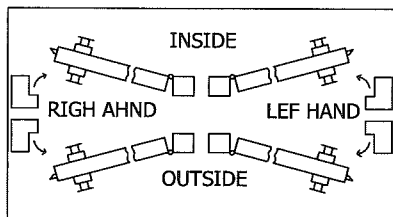


SPECIAL NOTES

- Before commencing installation check that all parts are working correctly: Press the code according to the code card and then the knob should turn and return easily under spring pressure. If you intend to change the code, you should do it before installing the lock, See the code change instructions. (opposite)
- Make sure that the lever handle of the backplate moves freely. Check that the snib will engage and hold the handle in the 'latch-open' position, if it is a model with latch stopper.
- Check that the latch bolt moves freely by pressing at the end and also by turning the flat spindle in the latch cam.

1. Determine your door type

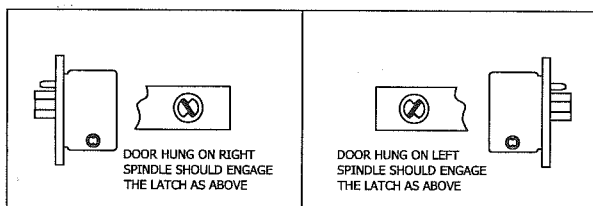


Your door is right-handed, if viewed, from the outside the hinges are on the right.

2. Apply the Template

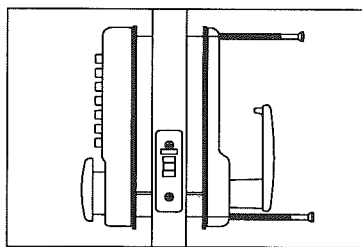
- Tape the template to the door. Make sure that you fold it along the line.

3. Position The Spindle



- Select the longest spindle to suit the thickness of the door
- Insert the spindle through the slot in the door. and make sure that it engages the latch correctly dependent on the hand of the door. (see inset diagram)

4. Fix The Lock



- Select the fixing bolts to suit the door thickness. so that as much thread as possible screws into the support post.
- Hold the keypad and the inside handle. with the seals. onto the door with the spindle in position.
- Using the fixing bolts of the inside handle. Before final tightening make sure the lock is vertical, and test the mechanism to ensure that it is all moving easily.

DO NOT CLOSE THE DOOR UNTIL YOU ARE SURE THAT THE CODE WORKS.

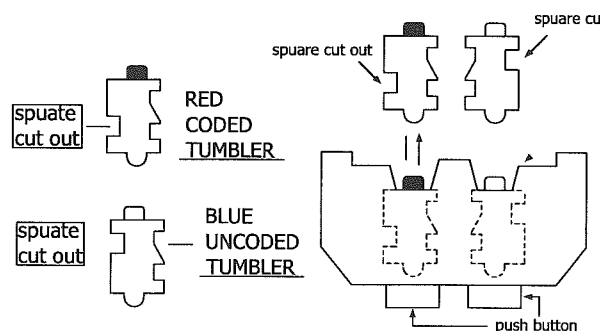
DO NOT over tighten the fixing bolts as this may cause distortion and lead to poor operation.

5. Removing Holdback (Holdback Models Only)

- The Holdback model is equipped with a snib on the inside handle. This enables the latchbolt to be held back when required, allowing free passage.
- If the snib function is not required, you can remove it by unscrewing the 4 screws, one from each corner, from inside the backplate. This will enable the metal plate, the snib, a small spring & a ball bearing to be removed please note that only the metal plate, needs to be replaced plus, the enclosed plastic clip to cover the aperture.

HOW TO CHANGE YOUR CODE NUMBER

- (1) Remove the lock from the door.
 - (2) Remove the 4 retaining screws from the back of the 'Outside lock boby'. take EXTRA care to keep the 'lock boby' on a flat surface, when you are removing the plate, because there are a lot of small components inside.
 - (3) You will now see that there are 5 red coloured key tumblers & 8 blue coloured keyless tumblers plus 1 clear tumbler ('c' button)
 - (4) To change your code, push the 'c' button down and hold it. You can then easily remove one or more of your coded & uncoded tumblers, using the tweezers supplied.
- Remember, the red tumblers represent coded digit and the blue tumblers represent non-coded digits
- (5) Please note you should NEVER remove the 'c' tumbler.
 - (6) Please note the different shapes of tumbler, before reinserting them into the lock boby. Firstly there is a difference in shape between the key & keyless tumblers, illustrated below. And secondly when refitting the tumblers into the lock boby, they must be fitted facing the right way, again see the illustration below. (All square cutouts face outwards)
 - (7) After you have refitted the tumblers and made a note of the new code, please replace the metal plate with the 4 screws.
 - (8) PLEASE NOTE. With the spare tumblers provided, you can either increase the number of digits in your code to 6 - 7 or reduce to 3 - 4.



If you experience any problems when fitting this lock or changing the code please contact the:

BORG HELPLINE
01277 210644